



**NOTICE TO PROCEED**

07 DEC 2023

**THE LAKE HOTEL TAGAYTAY, INC.**  
Maharlika East, Tagaytay City

**Attention: IVAN KENNO CASASOLA**

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the **Lease of Venue for Education Unit Year End Evaluation for Education Unit** under Lease Contract No. **100-23-11-7879** has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: IVAN KENNO CASASOLA  
Authorized Representative  
**THE LAKE HOTEL TAGAYTAY, INC.**

Date: 12/7/23